

GENERAL FUND CAPITAL MONITORING							
PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009 £	2 SLIPPAGE from 2007/08 Plus Supplementary £	3 TOTAL 2008/2009 CAPITAL PROGRAMME £	4 PAYMENTS to 31st January 2009 £	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
FINANCE AND HUMAN RESOURCES PORTFOLIO							
Central Offices							
K1001 Capital Works	150,000		150,000	127,234	£100k is for routine day to day spend on offices including improvements to Locality Offices, Health & Safety works, Ground floor area and flat roof works. The additional 50k is for an office accommodation review. Work is progressing and the full amount will be spent. Need to allow for staff allocations.		
K1004 Central Offices Boilers	70,000		70,000	56,757	Boilers are now installed and running. Costs of the scheme will be £72k of which the additional £2k will be vired from Central Offices budget. The scheme includes the purchase of Solar Panels which are expected to cost between £8k-10k and a computer control system. The order has been placed. This will be spent.		
K1011 DDA Compliant Meeting Room	157,000		157,000	68,836	The DDA Meeting room is now being used. Other work will involve improving Members facilities including replacing ceiling and lighting. The full £107k will be spent.		50,000
K1012 Emergency Generator Installation	26,000		26,000	20,294	This has now been installed and the security fencing is now in place. The remainder is a saving.		5,700
DDA Act Compliance							
- Compliance Works Provision	100,000		100,000	0	A programme of schemes has been put forward and work has commenced on some areas including Haslemere LO Doors. DDA work is necessary at the Central Office to install a ramp at the main entrance. This should cost approx £7k and will either be spent this year or be included in DDA capital programme for 09/10. The full budget will be spent.		
K1005 - Central Offices	0		0	5,819	Work on these schemes will continue throughout the year.		
K1305-5 - Leisure Centres	0		0	43,886	DDA Lockers are to be installed at the Leisure Centres.		
K1309 - Other Leisure Buildings	0		0	13,437	DDA work is to be carried out at Wrecclesham and Bourne Pavilions. This will take place during February.		
LEISURE							
Sports Centres							
K1301 Client Rolling Programme	70,000	30,000	100,000	67,659	The majority of the budget will be used for maintenance works identified at Cranleigh & Godalming Leisure Centre. An updated work plan/programme of spend has been drawn up. The legal issue surrounding the boiler at The Edge LC has been resolved and WBC are responsible for the repair work. Budget is fully committed and additional funding of £30k has been agreed.		
K1302 The Herons Rolling Programme	30,000		30,000	8,382	Work will involve an upgrade of the Reception area including adding turnstiles and other maintenance works. A work plan has been drawn up.		
K1310K Leisure Strategy	2,350,000		2,350,000	0	In line with agreed timescales, reschedule £2,000,000 budget in later years.	2,000,000	
K1314 Leisure Capital Project Manager	37,500		37,500	7,140	This will be spent this year.		
K1315 Leisure Strategy Implementation	0		0	187,748	Consultancy Fees to be met from Leisure Strategy Contract.		

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Recreation							
K1340 Recreation Ground / Pavilions	30,000		30,000	17,010	A programme of work has been identified for the Pavilions. 5k of the budget is due to Wrecclesham Recreation Ground Committee as a contribution to building improvements. The remainder was earmarked for Farnham Town FC fencing works which will now take place in 2009/10.	10,000	
K1341 Recreation Ground Pitch Replacement			0	0	Budget provision of 10k is being used for work on Holloway Hill Recreation area. See K1413		
K1343 Pavilions - Capital Works		10,000	10,000	2,499	This budget will be used where necessary for work on Recreation Grounds/Pavilions. Works have been identified at Broadwater Pavilion and quotes are being sought. This budget will be spent.		
K1344 Recreational Facilities for Young People			0	0	Budget provision of 22k is being used for work on Holloway Hill Recreation area. See K1413.		
K1345 Playground Replacement Programme	25,000		25,000	36,779	An annual playground inspection including DDA Audits has taken place. This has now been reviewed and areas for improvements have been identified. The main project is Farnham Park and work is now complete. Including the spend from S106 and retention amounts it was reported that this budget is on target.		
K1346 Cemeteries - risk assessment headstones	40,000		40,000	0	An initial assessment will be carried out and a report will be submitted to inform members of the situation and possible solutions in order to complete this task. New guidance has been issued by the Ministry of Justice. Advice is being sought on its implications and work will commence in 09/10.	35,000	
K1352 Broadwater Lake Spillway	33,000		33,000	3,590	Dam inspectors have visited and a programme of work has been produced. The quotes are back in, the Designer has been appointed and the surveying is underway. £10k will be spent in 08/09. The majority of the work is best completed during the summer months, therefore, there will be slippage of £23k.	23,000	
K1353 Woolmer Hill Sports ground Car Parking	50,000		50,000	0	This scheme will be carried out in 09/10.	50,000	
Countryside							
K1373 Stewardship & Habitat Management	8,300		8,300	2,535	Budget has been fully committed. A further £4k has been spent to date. Some work has been affected by the freezing winter weather.		
K1377 Countryside Site Capital Works	25,000		25,000	19,327	A programme of work has been drawn up to monitor spend and progress. A further £4.5k has been committed. This will be spent.		
K1378 Countryside Health & Safety Works	20,700		20,700	5,425	A programme of work has been drawn up to monitor spend and progress. £13k has been spent, a further £6k has been committed but delayed slightly due to winter weather. This will be spent.		
K1380 Farnham Park Restoration	50,000		50,000	39,983	This is the Council's contribution to the project. A timetable of work has been produced indicating where budget will be spent. Work has started, the project will be completed this financial year and the whole budget has been committed.		
K1381 Summerlands Open Space - path surfacing	25,000	7,000	32,000	436	New Scheme agreed October 08. To improve the surface of this grassland/open space which is used by Waverley residents. The quotes have been received and this will be completed in 08/09. Additional funding of £7k has been agreed - January 09.		

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Partnership Projects							
K1410 Charitrys MUGA	0	0	0	0	Work is completed. Project is externally funded and this has been received.		
K1412 Aarons Hill Skate Park	0	0	0	40,015	Waverley BC is overseeing this project that is largely externally funded. It is almost complete apart from some line markings which will be carried out when the weather improves. It will be finished and budget spent in 08/09.		
K1413 Holloway Hill MUGA	0	200,000	200,000	181,896	New Scheme agreed October 08. Provides Leisure Facility and improves the environment of the area. £27k is being met from external funding and is in place. The site has been agreed, the materials have been ordered and tenders have gone out for construction.		
K1414 Broadwater Park MUGA	47,000		47,000	0	New scheme agreed February 09.		
K1415 Northbourne Estate Play Area	300,000	22,000	322,000	106,944	This is planned capital expenditure and a timetable of work has been produced. £185K budget will slip to next year for the continuation of the project. The work on the Park Lodge is now complete and the official opening has taken place. The final bill is expected and £7K retention will be held.	184,834	
K1450 Farnham Park SPA		31,000	31,000				
Arts							
K1330 Farnham Memorial Hall - Ext Building	40,000		40,000	26,996	The final phase of the project is currently underway. It will be completed by the end of March.		
K1381 Museum of Farnham - Capital Works	470,000		470,000	397,436	The museum officially opened on 8th November but additional works were identified which could be completed within the budget. These improvements are currently being made and work is nearly complete. The budget will be spent.		
K1393 Museum of Farnham - Roof repairs	6,000		6,000	0	Roofing work can now commence following the completion of the Garden Gallery.		
K1394 Museum of Farnham - Lighting	5,000		5,000	4,983	Lighting is now complete.		
K1395 Cranleigh Arts Centre			10,325	0	New Scheme agreed January 09. This project is underway - an update is required for next meeting.		
PLANNING & MAJOR DEVELOPMENTS							
K1515 Planning Delivery Grant							
K1515 Capital works funded from PDG	51,000	58,000	109,000	21,937	A revised list of schemes has been produced and estimated spend for 08/09 is now £76,600. £32,000 will be rescheduled for future years. Need to identify other areas to spend this budget - possibly IT programmes. A full report is required for the next meeting.	32,000	
EAST STREET AND PROPERTY MANAGEMENT							
K1510 Miscellaneous Properties - Improvement Programme	20,000		20,000	7,425	Work has commenced on Ashgate Gallery and work is proposed for Godalming Museum. This will be spent towards the end of the year. The order has been placed for the fencing work and there is potential work on East Street in order to smarten up the area including boarding up of a property.		
K1514 Development Consultancy - General	95,000		95,000	89,525	This is mainly spend on East Street and Salary Costs. Grounds Maintenance work has been carried out. This budget will overspend by approximately £20k.		
HOUSING, PROCUREMENT & E-GOVERNMENT							
K1101 House Renovation Grants-Disabled Facilities	400,000		400,000	309,230	There has been a change in Legislation which gives the opportunity to claim back grant money from DFG. The estimated spend is between £350k and £375k, therefore, a saving of £25k has been recognised. This service is demand driven and on target.		25,000
K1101 House Renovation Grants-Private Sector Renewals	60,000		60,000	47,214	As a result of the House Condition Survey a new Home Improvement Policy is intended to commence in 2010/11. Spend is on target for 08/09.		
K1110 Central Communications	30,000	10,000	40,000	12,649	This budget is spent on Alarms throughout the year. The Lifeline equipment will also need replacing. The Careline review has been completed and an order for equipment has been placed. The proposal for the new project has been approved - £10k can be used to purchase additional equipment. The budget will be fully spent.		
K1111 Day Centres	10,000		10,000	7,479	This budget is fully committed. Work includes replacing the Boiler at Farnham Day Centre (3-4K) and redecoration works.		
K1112 House Condition Survey	0	24,000	24,000	8,516	The Survey is now complete and final invoices have been received. This is the total cost of the project which means a total saving of approx £15.5k.		15,500
K1113 Housing Needs Survey	0	8,000	8,000	0	This has been identified as a saving in 08/09.		8,000
K1115 Flooring at Farncombe Day Centre	12,000		12,000	0	New Scheme agreed October 08. Lino Flooring at the Day Centre is to be replaced. Work has been scheduled for the week beginning 9th March.		

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Electronic Government for Customer Service Implementing Electronic Government ICT Infrastructure Rolling Programme							
K0001 Forward Programme/Legislative Changes	10,000		10,000	554	The 'Dual Authentication' software has arrived and will cost approx £8,500. This is a Government requirement for setting staff up to work from home. The full budget will be spent. Majority of budget to be included for Virtualisation project. The £97K has been moved - see Virtualisation Project.		
K0003 Desktop/Server Upgrades		10,000	10,000	8,541			
K0253 VIRTUALISATION / CITRIX PROJECT	123,000	24,000	147,000	139,929	A detailed programme of spend has been produced. Budgets drawn in from Desktop/Server Upgrades, Remote Working Transport Plan, Upgrade/Replace systems and Limehouse Publisher. This is an investment so budget can be reduced in future years although the Virtualisation project still requires annual licences.		
K0246 IT Infrastructure (ITIL)	50,000		50,000	43,247	The Service Desk Software has arrived and is now set up. A programme of spend is being drawn up for the remaining budget which will include training, security and a new helpdesk facility. This will be spent.		
Maintain Existing System							
K0101 Upgrade/Replace Systems	0	35,000	35,000	14,362	This budget is slippage/schemes from last year - payroll (8K), elections (software upgrades - 5K), network upgrade (17K) & EDMS (5K). The EDMS is a saving. The additional 12K has been moved to be used for the Virtualisation Project. This has all been committed.		5,000
K0207 Register of Electors Web-enabling Back Office Systems	0 20,000	6,000	6,000 20,000	974 19,909	This budget will be spent in 08/09. Kiosks are in place. It is a Government system used for gaining feedback from customers. The feedback is now coming in and it is being monitored.		
Electronic Service Delivery							
K0215 Remote Working - Company Transport Plan	0	0	0	0	Budget to be included for Virtualisation project. The £20K has been moved - see Virtualisation Project.		
Information Management							
K0214 Licensing & Regulation	0	6,200	6,200	2,014	This will be spent this year. IT are running a health check on the system and are also arranging training with Northgate. Two days of training has taken place. Awaiting invoice.		
K0215 Local Housing Allowance Software	0	0	0	17,731	IBS Open Revenue System - Legislation Software. This cost will be covered by a grant.		
K0223 Cash Receipting	0	8,000	8,000	985	A saving of £2,000 has been reported. It was suggested that a Bar Coding of Bills scheme identified for 09/10 capital programme is brought forward to 08/09.		2,000
K0227 Website Content Management System	0	25,800	25,800	15,440	Spend this year is on an Intranet Module. The new Waverley BC Intranet went live during February 09. The budget will be spent.		
K0228 Telephony - Voice over IP	0	0	0	800	Neuveau Solutions Invoice - configuring Voice Over IP. No Budget for 08/09. Will be moved to revenue.		
K0229 Telephony - Call recording	0	0	0	3,140	Expenditure relates to 07/08 scheme but budget is needed here to cover costs incurred.		
K0231 Government Secure Communications	0	0	0	0	Spend will be covered by a Government Grant for two years for 'secure intranet'. There are 91 items to comply with by March 09.		
K0232 Grantfinder Web-based System	7,000		7,000	5,200	New Scheme agreed October 08. A tool to assist Grants Officer securing grants for WBC and to assist community organisations. The software is now in place and there will be a saving of £1,800.		1,800

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<i>Information Management continued</i> K0245 E-Submission Building Control	10,900		10,900	3,303	The latest software for Building Control has now been installed and training will take place. The actual cost is £3,880. This is a significant saving compared to original quote but the remaining balance of approx £7,000 has been committed. Invoices are now due in.		
K0247 Scanning Planning Files	10,000		10,000	3,810	This is for the cost associated with back scanning of documents in the planning department. This is an essential requirement particularly with the accommodation changes. Work has started. Feedback is due at next meeting as to whether PDG budget can be used to help fund this project.		
K0248 Scanning Equipment - Central	26,000		26,000	0	The original idea is to purchase four scanners - one for the main office and one for each locality office. There is a possibility that the current photocopiers/printers can be utilised for this project. However, 2 new colour scanners are required. Feedback is due at next meeting as to whether PDG budget can be used to fund this project. There is a potential saving.		
K0249 Scanning - EDRMS Environmental Health	21,000		21,000	0	A new database for Environmental Health has been installed and it ready to be put into use. Staff issues have been resolved but input is needed from the EH team in order to implement the new system.		
K0251 Mapping Intranet	37,000		37,000	0	The scheme covers managing maps across the whole authority (Map Management System). A work plan has been drawn up and can be started but unlikely to spend full amount in 08/09. Work will involve setting up the infrastructure internally and then it will be easier to set it up externally. The full budget will be needed to complete the project so £18.5k will be slippage for 09/10. Feedback is due at next meeting as to whether PDG budget can be used to help fund this project.	18,500	
K0252 Limehouse Publisher	0	0	0	0	Budget to be included for Virtualisation project. The £18K has been moved - see Virtualisation Project.		
K0251 EDRMS (Electronic Records & Man System)	75,000	59,000	134,000	23,000	EDRMS is to be considered as part of the WBC Information Strategy Report. A saving of £61k has been reported, £35k is to be slippage to 09/10 to cover contractual commitments and the remaining budget of £38k will be used to cover the costs incurred in 08/09.	35,000	61,000
ENVIRONMENT							
Environmental Health							
K1201 Contaminated Land	50,000	15,300	65,300	3,627	Plans are in hand to spend £35K during 08/09. Suitable software for the prioritisation of potentially contaminated sites has been identified and is to be purchased (£13.8k). Maintenance and making safe of boreholes at the Weydon Lane site will be underway (£2.3k).	30,000	
K1205 SHIP - Tackling Fuel Poverty	10,000		10,000	0	New Scheme agreed October 08. Scheme to tackle fuel poverty for vulnerable owners and tenants of hard-to-heat homes. There are problems with the legal aspects of the partnership agreement associated with this project that are currently being resolved. This years contribution is part contribution to a 3 year scheme but £10k may be slippage to 09/10.		
K1206 Famham Air Quality Management Area	20,000		20,000	0	New Scheme agreed October 08 to improve air quality in Farnham. Initial survey work has been undertaken and Phase 1 signage ordered (£2.2k). School support projects are underway and Phase II signage and awareness raising campaigns are being ordered / developed. Spend is on target for end of March.		

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Public Conveniences							
K1220 Rolling Programme	10,000	34,200	44,200	49,199	Programme consisted of work carried out on 3 PCs which have now all been completed. The budget is overspent due to a dispute with Farnham Town Council regarding the original agreement. This additional cost will have to be covered from capital savings elsewhere.		
Car Parking							
K1240 Rolling Programme	50,000	18,700	68,700	25,132	Budget is for issues with Car Parks as and when they occur. Other plans include improving signage, electronic charging points and rain shelters. An updated programme of spend was submitted by Paul Frame.		
K1241 Parking Equipment Replacement	30,000		30,000	27,300	This work has been completed. The remainder budget will be for capital salaries.		
K1242 Weyhill Car Park	40,000		40,000	1,316	A decision has been made not to go ahead with the scheme at this time. The remaining budget is a saving.		38,000
Recycling - Containers							
K1230 - Waste Recycling Containers	28,000		28,000	16,148	For replacement containers throughout the year and this budget has all been committed.		
K1231 - Upgrade Recycling Bring-Sites	10,000	17,000	27,000	4,885	There have been requests for additional bring-sites. Letters have been sent out to Towns/Parishes asking for suitable places to install them. Some banks will be replaced. £8,000 is committed and invoices are due in. A second order is due. A saving of £7,000 has been reported.		7,000
Bus Shelters							
K1276 Replacement Programme	10,000		10,000	5,460	This will be spent on necessary repair and replacement work throughout the year. This is the total spend for this project and the remainder will be a saving.		4,500
PARTNERSHIP FUNDING							
Notional Capital Programme Expenditure	£5,491,400	£872,200	£6,373,925	£2,527,174	Budget was fully allocated to schemes - awaiting draw down from organisations.		£223,500
New Capital Schemes					New Schemes approved in October 08 & January 09 from savings identified in 08/09 budget.		£198,325
Potential Saving					Potential savings identified January 09 onwards from Capital Programme 08/09.		£25,175
SAFER WAVERLEY PARTNERSHIP - CAPITAL FUNDING FROM SSCF							
SPECIAL NOTE: NO CARRY OVER ALLOWED - CASH TRANSFER BY 31ST MARCH 2009 OR CASH TO BE RETURNED							
1 Contribution to new Play Area at Northbourne Estate Godalming Meadows	5,000		5,000		All funding approved. Northbourne Project is now complete and awaiting invoice.		
2 Camera bracket to lamp post, Gostrey	232		232	232	Surrey Police spend - SWP reimbursing		
3 Vehicle-activated signs (Surrey Police procuring)	7,950		7,950		Surrey Police spend - SWP reimbursing (Only finalising messages outstanding)		
4 Contribution to Broadwater Park MUGA	11,096		11,096		See no.1 project on new capital scheme bids from Sept 2008 capital monitoring. This scheme is going ahead. (Proposal stage & application for funding)		
Total GOSE Capital Expenditure	£24,278		£24,278	£232			

Note: £24,278 needs to be spent by 31/03/09 or money to be returned